**PROPOSAL FOR THE PURCHASE**

Sr No.:

Please obtain the materials as follows: Date:

1. Nature of Purchase: Local/Outstation/Foreign Year:

2. Reference of Earlier Purchase for Project name of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr.**  **No** | **Description of Items** | **Specification** | **Quantity** | **Remarks** |
|  |  |  |  |  |

3. Names of Possible Suppliers,

4. Comparative statement required: YES/NO

**Proposal person Signature Authorized Signature**